

THE 1ST STANMORE SCOUT GROUP ANNUAL REPORT AND ACCOUNTS 2021 – 2022



We believe that through fun, friendship and **everyday adventure**, we challenge individuals to help them reach their potential and have a positive impact on society.

29th September 2022

ANNUAL GENERAL MEETING

AGENDA

1. Welcome and Introduction
2. A minute's silence to commemorate HM Queen Elizabeth II
3. *Commemoration for former Scout Leader Alastair Redpath*
4. Apologies for Absence
5. Presentation of Badges and Awards
6. Approval of minutes of last Annual General Meeting – 08 October 2021
7. Approval and Adoption of Annual Reports and Accounts 2020-2021
 - a: Financial Review
 - b: Group and Section Reports
8. Election of Officers to the Group Executive Committee
 - a: Election of Acting Group Chairman
 - b: Election of Group Secretary
 - c: Election of Group Treasurer and Assistant Group Treasurer
 - d: Election of members of the Group Scout Council
 - e: Approval of Co-opted members
 - f: Approval of Group Scout Leader's nominations
 - g: Appointment of the Independent Examiner
9. Concluding Remarks

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- 04. Reference and Administration Details
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- 14. Achievements and Performance
 - Beaver Scout Section Report
 - Cub Scout Section Report
 - Scout Section Report
 - Awards

REFERENCE & ADMINISTRATION DETAILS

GROUP EXECUTIVE COMMITTEE

Ex-Officio Members:

Acting Chairman	Mrs Liza Martin
Secretary	Mrs Jigna Patel
Treasurer	Mr Robert Curtis
Assistant Treasurer	Mrs Ona Jomaa
Group Scout Leader	Mr Ashley Martin

Beaver Scout Leader	Mrs Jackie McDowall
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Cub Scout Leaders	Mr Bhrat Patel
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Scout Leaders	Mr Ashley Martin, Mr Duncan McDowall
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Elected Members	Mr Vipul Mehta Mr Shailesh Vekaria Mr Mandip Athwal
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Bankers	HSBC
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Charity Number	308168
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Registration Number (TSA)	10011060
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Contact Details	Group Headquarters
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Independent Reviewer	Mr David Miller
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GROUP LEADERSHIP TEAM (at 31st March 2022)

Managers

Group Scout Leader Gillan Barnard

Beaver Scout Leaders

Beaver Scout Leader (Friday) Jackie McDowall

Cub Scout Leaders

Cub Scout Leader (Wolf Pack) Bhrat Patel
Assistant Cub Scout Leader (Wolf Pack) Ramesh Dave
Section Assistants Alkesh Shah
Itisha Patel

Scout Leaders

Scout Leader Ashley Martin
Assistant Scout Leaders Duncan McDowall
David Huntley
Elizabeth King
Prasant Patel

Young Leaders

Beavers- Harriet Patel, Khush Shah, Jarden Chauhan, Kartheek Kondate

Cubs - David Reeder, Ishaan Mehta

Scouts - Mathew D'Costa, Shiv Patel, Celeste Cliquet, Kai Gohil

STRUCTURE, GOVERNANCE & MANAGEMENT

The Groups governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Police, Organisation and Rules (POR) of The Scout Association

The Group is a trust established under the rules which are common to all Scouts. The Trustees are appointed in accordance with the POR of The Scout Associations.

The Group is managed by the Group Executive Committee, the members of which are the “Charity Trustees” of the Group which is an educational charity. As Trustees they are responsible for complying with legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of the Chair, Treasurer and Secretary together with the Group Scout Leader and Assistants, individual section leaders (if opted to take on the responsibility) and parent representatives, meeting a least four times per annum.

Members of the Executive Committee complete “Essential Information for Executive Committee” training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property
- The raising of funds and the administration of Group finance
- The insurance of persons, property and equipment
- Group public occasions
- Assisting in the recruitment of leaders and other adult support
- Appointing any sub committees that may be required
- Appointing Administrator’s and Advisors other than those who are elected

RISK AND INTERNAL CONTROL

The Group Executive Committee has identified the major risks to which they believe the Group is exposed. The main areas of concern that have been identified are:

- Damage to the building, property and equipment. Sufficient insurance is in place to mitigate against permanent loss.
- Injury to leaders, helpers, supporters and members. The Scout Association provides a national accident insurance policy as part of the annual capitation paid by the Group.
- Risk Assessments are undertaken before all activities
- Reduced income. The Group is primarily reliant upon income from subscriptions. A reserve is held to ensure the continuity of activities should there be a major reduction in income. Subscriptions could be raised to increase income on an ongoing basis.
- Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer activities. There would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group
- Reduction or loss of members. There would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closures of the Group

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

GROUP OBJECTIVE AND ACTIVITIES

THE PURPOSE OF SCOUTING

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

THE VALUES OF SCOUTING

As Scouts we are guided by these values:

- Integrity** - We act with integrity: we are honest, trustworthy and loyal
- Respect** - We have self-respect and respect for others
- Care** - **We support others and take care of the world in which we live**
- Belief** - We explore our faiths, beliefs and attitudes
- Co-operation** - We make a positive difference; we co-operate with others, and make friends

THE SCOUT METHOD

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their Promise

PUBLIC BENEFIT STATEMENT

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings

ANNUAL GENERAL MEETING – 1st Stanmore Scout Group

08 October 2021 Meeting Minutes

1st Stanmore Scout Hut, 186 Marsh Lane, Stanmore HA7 2SL

WELCOME AND OPENING REMARKS

Eddy Morris welcomed everyone. Thanked Rob Curtis for the accounts preparation and David Miller for being the independent examiner of the accounts.

APOLOGIES FOR ABSENCE

Apologies were received from, Jigna Patel, Natalie Mitchell, David Huntley, Alkesh Shah

MINUTES FROM THE LAST AGM – 14.08.2020

Proposed by Jackie McDowall, seconded by Vipul Mehta. Agreed attendees

FINANCIAL REPORT – GROUP TREASURER, ROBERT CURTIS

No income during the year due to covid shutdown of activity.

Net deficit of £10,907 vs £6,012 for prior financial year.

Question: Reason for utility costs flat despite empty building?

Response: Usage was roughly halved but tariff costs doubles as energy supplier switched group to a more costly emergency tariff without notifying the group.

Question: Reason for Telephone & Internet costs not showing a reduction?

Response: These services are effectively on a fixed cost tariff

The group has tried to squeeze costs as much as possible. Some challenges as a result of the switch over of the treasurer during the year.

Going forwards Gift Aid will be claimed every year and not allowed to build up as a backlog to be claimed.

Banking access has been transferred and modernised (online access with requester/ approver process, move away from cheque-based payments)

Ashley Martin proposed the accounts, accepted by the attendees.

Thank you to David for review of the accounts as Independent Examiner.

ELECTION OF OFFICERS

Treasurer: Robert Curtis.

Proposed by Vipul Mehta, seconded by the floor

Independent Examiner: David Miller.

Proposed by Liza Martin-Branch, seconded by the floor

Secretary: Jigna Patel. Eddy Morris stated Jigna is happy to continue as Group Secretary. Proposed by Ashley Martin, seconded by the floor

Chairperson: New chair to be assigned when new Group Scout Leader is in place

All other roles to continue as is.

REPRESENTATIVE ADDRESS – GILLAN BARNARD

Disappointed to hear about Eddy Morris' decision to step down from all scouting roles as prior discussion indicated that Eddy would stay on in his broader roles. We will move forward to rebuild the group. Gillan thanks Eddy Morris, Derek Green and Carol Green for their many years of service to the group.

Gillan will be acting Group Scout Leader (GSL) for 1st Stanmore until a permanent replacement has been identified and is in place. No intention to be GSL personally.

Invited questions:

What is the process for finding a new GSL?

Can take up to 6 months. It is a district appointment.

Are there are candidates already in mind/shortlisted?

A few are on the shortlist, however members can recommend to DC

Will the 1st Stanmore Executive Committee be kept in the loop on the recruitment process?

Yes. No discussions have yet taken place at county/district level to determine the new GSL

The group have been working on getting the building lease in place. Request that the lines of communication remain as is to avoid disruption in the process of securing the lease. Agreed that Eddy Morris will continue to liaise with Harrow Council on the lease.

AOB:

Leader Award: Gillan Barnard presented the Jack Petchey award to Duncan McDowall

Meeting closed with thank you for Eddy Morris

ACCOUNTS AND TREASURER'S REPORT

YEAR ENDING 31 MARCH 2022

Treasurer's Report

I attach the Receipts and Payments accounts for the year ended 31 March 2022, I am pleased to report that the financial situation of the 1st Stanmore Scout Group continues to be healthy despite the current low level of all activities.

As we are a charity with income of less than £250,000 we prepare our annual statement on a basis which summarises the movement of cash into and out of the Trust during the financial year.

The resumption of fees only in the last three months of the year ended March following meant there were lower receipts than in a typical year and this consequently increased the annual deficit compared to the prior year.

I consider that the 1st Stanmore Scout Group is in a good position to continue now that pandemic restrictions have eased considerably.

Robert H Curtis CGMA, CFE, BSc
Honorary Treasurer

RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDING 31 March 2022

1st STANMORE SCOUT GROUP

FINANCIAL REVIEW

Receipts and Payments Accounts for Year Ending 31 March 2022

	2022	2021
	£	£
RECEIPTS		
SCOUTING RECEIPTS		
Membership subscriptions	4,046	0
Less - Scout Association Capitation Fees	<u>2,519</u>	<u>3,177</u>
Net Membership Subscriptions	1,527	(3,177)
Camps & other Scouting Activities	0	0
Received in respect of Future Camps	0	40
	<u>0</u>	<u>40</u>
TOTAL SCOUTING RECEIPTS	1,527	(3,137)
HQ & OTHER RECEIPTS		
HQ Donations received	0	0
Other Donations received	0	0
Gift Aid received	6,183	3,595
Bank Interest received	<u>100</u>	<u>43</u>
TOTAL HQ & OTHER RECEIPTS	6,283	3,638
TOTAL RECEIPTS	7,810	501

PAYMENTS

SCOUTING PAYMENTS

Camps & other Scouting Activities	2,330	0
Scouting Equipment Purchased		177
Uniforms, Badges & Training	<u>85</u>	<u>0</u>
TOTAL SCOUTING PAYMENTS	2,415	177

HQ & OTHER PAYMENTS

Rent & Rates	140	400
Electricity & Gas	4,255	3,820
Water & Sewage	200	232
Telephone & Internet	1,760	1,572
Refuse Collection	422	464
Maintenance & Cleaning	1,176	260
Building Improvements	0	2,421
Building Insurance	1,433	1,364
Purchase of HQ Equipment	285	0
Admin & Office Costs	398	698
Bank & Credit Card Charges	<u></u>	<u>0</u>
TOTAL HQ & OTHER PAYMENTS	10,069	11,231
TOTAL PAYMENTS	<u>12,484</u>	<u>11,408</u>
NET (DEFICIT) / RECEIPTS FOR THE YEAR	<u>(4,674)</u>	<u>(10,907)</u>

CASH FUNDS

Cash Funds – 01 April 2021	49,640	60,547
NET (DEFICIT) / RECEIPTS FOR THE YEAR	(4,674)	(10,907)
Cash Funds – 31 March 2022	<u>44,966</u>	<u>49,640</u>

Cash Funds as at 31 March 2022 consist of the following :-

HSBC – Current account	8,491	12,779
HSBC – No. 2 a/c	226	612
Nationwide Building Society	10,193	10,193
Virgin Bank – Charity Reserve	26,056	26,056
	<u>44,966</u>	<u>49,640</u>

Signed on behalf of the trustees

Robert H Curtis CGMA, CFE, BSc
Treasurer

Liza Martin-Branch
Chairman

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D R Miller FCA BSc

RESERVES POLICY

The Scout Group's Policy on Reserves is to hold sufficient resources to continue the activities of the Group for a period of at least 12 months in the event that income and fundraising activities fall short of our requirements. We continue to hold funds on reserve in the event that major roof works are required. Given the age of our building it is likely that major roof works will be required at some point in the future and the Trustees consider it prudent to hold funds on reserve to cover this.

GROUP SCOUT LEADER REPORT

GILLAN BARNARD (ACTING GSL)

Prior to September 2021, Derek Green was GSL but there is little to report from this period, as Scouting at 1st Stanmore was paused due to the Covid-19 lockdowns. After Derek's resignation, I became Acting GSL with the aim of getting 1st Stanmore up and running face to-face, with a fully staffed and supportive team of Leaders and helpers. Despite several leaders resigning in September 2021, it was great to find that we had a full compliment of Scout and Cub Leaders who were happy to continue in role. And when Jackie stepped into the role of Beaver Leader, we were ready to go again! The Exec Committee have also been very supportive and engaged – thanks especially to Lisa Martin Branch for stepping into the role of Acting Chair. We are still in the process of selecting the right Chair for the Group.

The Section teams rapidly put in place great programmes for their Young People, focusing on fun, making friends and reminding everyone what Scouts was all about. Behind the scenes we worked on getting OSM up to date and setting up the payments system (many thanks to Ona on this) to make the administrative side much easier for everyone. We also had work to do at the Scout Hut, from cleaning the toilets to clearing the GSL Office of years of accumulated paperwork – thanks to all of the Leaders and Exec members who have helped with this. Overall I have been seriously impressed by the team ethic at the Group and everyone pulling their weight.

I would like to take this opportunity to call out to parents for more help – the Leaders are very dedicated but they really don't need to be the only ones to do the cleaning, cut the grass, and re-stock supplies. With help from more parents, the Leadership team can focus their considerable skills on providing great activities for your Young People

Looking forward from April 2022, we have all 3 sections signed up for the District Camp, a Cubs camp at the hut and plans for Scout camps over the summer. The Scout section are already booked for the Haarlem Jamborette in summer 2023, which will be an amazing international experience and I am sure there will be many more camps and activities to come.

Finally congratulations to Ashley Martin on being confirmed in post as Group Scout Leader. I am happy to hand over the reins and will be there to support as much as is required.

BEAVER SCOUT COLONY

JACKIE McDOWALL (BEAVER SECTION LEADER)

When the Beavers returned in November 2021, I was nervous about being a new leader, although I have more than 25 years' experience in childcare, being a Beaver leader was new to me. I knew that I wanted the children to have fun, make new friends and learn new life skills - which also meant I would be learning new skills too, as I had never slept in a tent never mind put a tent up. When we did start there were 5 children on the register. The section has grown over the months and by April 2022 there were 16 Beavers on the register.

Throughout the Winter and Spring term the Beavers have made new friends and have enjoyed developing new life skills. Some of the activities the Beavers have participated in are, cooking (including over a campfire), air rifle shooting, learning knots, doing experiments, being creative and working together as a team, most of all I believe they have all had fun.

The Beavers have had two sleepovers at the hut where they enjoyed singing camp songs around the fire and toasting marshmallows. They are currently asking when the next sleepover is.

Going forward into the next year, we are continuing to grow and we have lots of fun activities for the Beavers and most of them are on track to earn their Chief Scout's Bronze Award.

I would like to take this opportunity to thank Paresh aka Wolf who has been a great support and has grown as a leader and has built great relationships with the children. I would also like to thank the Young Leaders (Khush, Jayden and Kartheek) who have supported the Beavers throughout the evenings. I would also like to take this opportunity to thank all the Beavers parents, without your support the evenings wouldn't be possible. We have some parents who stay at the sessions to help, some who have stayed at the sleepover and some that have told their friends about us and their children now come too, thank you all.

I would also like to thank Duncan aka Monkey who has supported me in my role and came along most weeks at the start.

Lastly, I would like to thank the team at 1st Stanmore Scouts, who have made me feel welcome and have supported me in my role as Beaver Section Leader.

CUB PACK

BHRAT PATEL (CUB SECTION LEADER)

In writing this report I'm mindful that the scouting year, much like the prior year, has been anything but normal. Following the easing of Covid restrictions in the Autumn of 2021, we effectively had to reboot the group and all its section.

During the Winter half-term of activities, the program was based on the principles of getting stuck in and having a fun time. The Cubs baked Anzac cookies, practiced some of the basic knots, had their first opportunity to try air rifle target shooting (thanks to Ashley & Duncan!) and went on a night-time hike around the area; where the Cubs energy & enthusiasm helped pull along the Young Leaders who were showing distinct signs of being tired near the end of the hike.

In the Spring term, the Cubs worked towards and earned several badges, including First Aid, Home Help, Home Safety as well as making a start on the Challenge Badge that counts towards their Chief Scouts Silver award. As well as badge work, the program included a pancake evening, fire lighting (& safety around a fire), another target shooting night and a hike through Canons Park where we went hunting for bats during the evening twilight – successfully identifying at least one location where bats could be detected using an ultrasound detector! To close off the term we practiced pitching tents, in advance preparation for the sleepover to come in May, but more on that will have to wait until next year's report!

We extend our thanks to the leaders, young leaders, exec members and parents who have helped get the Cubs up and running again this year.

Yours in scouting

Bhrat Patel (CSL – Wednesday Wolf Pack)

Ramesh B Dave (ACSL)

Alkesh Shah (Section Assistant)

Itisha Patel (Section Assistant)

David Reader (Young Leader)

Ishaan Mehta (Young Leader)

SCOUT TROOP

ASHLEY MARTIN (SCOUT LEADER)

The long-awaited return of the Scout section in late September 2021 was a great relief for the Scout Team. We had been anxious and excited in both measures to see all of the children back in the hall Scouting in the normal format. Our on-line sessions were rewarding, but hard work for young people and leaders alike. In the time leading up to the Christmas holidays our scouting activities were held mainly outside to not only minimise the risk of infection, but also to offset the amount of time that everybody had spent indoors during the lockdown, which was so well received by all of the young people in the section. While enriching programmes of badgework filled the weeks, we missed our usual calendar events such as the Christingle and the London lights trip.

The new year saw our first overnight residential experience at the freezing February Freezer camp with torrential rain and muddy fields. The February Freezer camp has been a staple of our residential calendar for over 8 years where young people from all over the county and surrounding areas gather together at Paccar to experience a full and varied collection of activities including axe throwing and archery, run by volunteers. This year there was also an open air theatre with live music and outdoor cinema and a real buzz with a return to camping. Even though for some of the Scouts this was their first experience of February Freezer all of the young people did tremendously well several experiencing their first outdoor camp. It was a pleasure and rewarding to see that the scout skills had not worn off during the pandemic and that young people who had not camped before really stepped up to the challenge of harsh conditions to have a fantastic time.

During the term leading up to Easter more of the activity happened indoors while with the help of Scouts and Parent supporters we worked on taming the overgrown grounds outside to make them more useable for the forthcoming warmer days. It was amazing to see so many Scouts and their Parents answer our call for help, working as a community. We know that having worked so hard on the facilities the Scouts will appreciate them more.

On a more personal note, David Huntley and I were so very touched by the kind thoughts and words shared with us on the celebration day of us achieving our Queen's Scout awards. It was an incredible day, one that David and I will carry with us in our hearts for the rest of our Scouting lives and beyond. We hope that the stories that we have brought back with us will inspire the next generation of Scouts.

Since taking the Troop on when I was just 19, I have watched it to go from strength to strength, and now with great pride will be handing over to Duncan who will continue to grow the group and the success of the team at 1st Stanmore. In the rest of coming months we look forward to returning to a full programme of camping including the forthcoming District Camp at Tolmers and enjoying Her Majesty's Jubilee celebrations.

Ashley Martin (SL)

Duncan McDowall (ASL)

Lizzy King (ASL)

Prasant Patel (ASL)

David Huntley (ASL)

PRESENTATION OF BADGES AND AWARDS

Beaver Scout Section Awards

Beaver Scout of the Year - Lenard Toth

Most Improved Beaver Scout – Aaron Braganza

Cub Scout Section Awards

Cub Scout of the Year - Adriano Peixoto Sousa

Most Improved Cub Scout – Gustave Cliquet

Scout Section Awards

Scout of the Year – Hadi Jomaa

Most Improved Cub Scout – Neil Braganza

Chief Scout's Gold Award:- Matthew D'Costa, Shiv Patel, Aryan Patel, Harry Watts

CLOSING ADDRESS AND ANY OTHER BUSINESS

The Chair, Acting Group Scout Leader and all members of the Executive Committee would like to pay tribute to all of the Section Leaders, Assistant Section Leaders, Young Leaders, Volunteers and Parents as well as our Young People for all of the support, resilience and commitment to Scouting through difficult times. Our return to Scouting and work to grow our activities and sections would not have been possible without the Community spirit and dedication to the purpose and values of Scouting.

Meeting concluded followed by refreshment.



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